

WVU COUNTY EXTENSION SERVICE

County 4-H Fund Raising Approval Request

Instructions: Complete this form in its entirety and return to the Extension Agent no less than three weeks prior to the proposed fund raising project.

Club/Organization: _____

Name of Fund Raising Project: _____

Beginning Date: _____ Ending Date: _____ Location: _____

Describe the proposed fund raising event in detail. (For instance: what is the specific plan? Will the general public participate? How will 4-H members/parents be involved?)

Will any items used in the fund raising event be donated? Yes _____ No _____

If yes, by whom and what? _____

Has the club/organization conducted this fundraiser in the past? Yes _____ No _____

If yes, amount of money raised: \$ _____

Current treasury balance: \$ _____

Date fundraising project approved by 4-H members _____

Purpose of fund raising event. Specifically, what will the funds be used for? _____

Please provide additional information about the proposed fundraiser on reverse, if desired.

Submitted by: _____ (leader signature)* _____ Date

_____ (member/officer signature)* _____ Date

**Leader and member/officer must be unrelated*

For use only by Extension Agent:

_____ REQUEST APPROVED _____ REQUEST APPROVED, WITH CONDITIONS _____ REQUEST DENIED

Agent's Signature: _____ Date: _____